

The [Required Posters Checklist](#) (tab labeled Young Adult & AEL) for adult education locations did not change. What changed with [Issuance 20-03](#) is the name and contact information for the [Board EO Officer](#).

According to the Required Posters Checklist, there are 5 posters that are required for adult education providers. These posters must be available in both English and Spanish. They can be hung in each classroom **or** included in the orientation materials. All of these documents are available on the Workforce Solutions website (links included below).

**1. WIOA Equal Opportunity is the Law Notice:**

- <https://www.wrksolutions.com/Documents/Staff/EEO/EO is Law 102617.pdf>
- <https://www.wrksolutions.com/Documents/Staff/EEO/EO is Law Spanish 102617.pdf>

**2. Fair Labor Standards Act:**

- <https://www.wrksolutions.com/Documents/Staff/Workplace-Posters/flsa-english.pdf>
- <https://www.wrksolutions.com/Documents/Staff/Workplace-Posters/flsa-spanish.pdf>

**3. Child Labor Laws:**

- <https://www.wrksolutions.com/Documents/Staff/Workplace-Posters/child-labor-law-english.pdf>
- <https://www.wrksolutions.com/Documents/Staff/Workplace-Posters/child-labor-law-spanish.pdf>

**4. TWC Fraud, Waste, & Abuse:**

- <https://www.wrksolutions.com/Documents/Staff/Workplace-Posters/fraud-hotline-english.pdf>
- <https://www.wrksolutions.com/Documents/Staff/Workplace-Posters/fraud-hotline-spanish.pdf>

**5. Child Care Fraud:**

- <https://www.wrksolutions.com/Documents/Staff/Workplace-Posters/child-care-fraud-english.pdf>
- <https://www.wrksolutions.com/Documents/Staff/Workplace-Posters/child-care-fraud-spanish.pdf>

All system contractors, including adult education providers, are expected to inform customers/students of where to access the complaint form:

- <https://www.wrksolutions.com/Documents/Staff/EEO/Complaint-Form-E-0218.pdf>
- <https://www.wrksolutions.com/Documents/Staff/EEO/Complaint-Form-S-0218.pdf>

All system contractors, including adult education providers, are also expected to have a signed copy of the Orientation to Discrimination complaint form on file for every customer/student.

- <https://www.wrksolutions.com/Documents/Staff/EEO/Orientation-Discrimination-English.docx>
- <https://www.wrksolutions.com/Documents/Staff/EEO/Orientation-Discrimination-Spanish.doc>